

**Annual Report of the Independent Review Committee of the  
Algonquin Group of Funds (the "Funds")**

March 25<sup>th</sup>, 2021

**IRC Annual Report to: Securityholders in the Algonquin Group of Funds (the "Funds") as listed at the end of this Report**

Dear Securityholder,

In accordance with **National Instrument 81-107 *Independent Review Committee for Investment Funds*** ("NI 81-107" or the "Instrument"), the Manager established an Independent Review Committee (the "Committee" or "IRC") for the Funds on September 25, 2019. The IRC has functioned in accordance with the applicable securities laws and is composed of three individuals, each of whom is independent of the Fund, the Manager and each entity related to the Manager (as defined in the Instrument).

The IRC is pleased to publish its annual report to securityholders, covering the period from January 1, 2020 to December 31, 2020 (the "Reporting Period").

**Mandate of the IRC**

In accordance with the Instrument, the mandate of the IRC is to consider and provide decisions to the Manager on conflicts of interest to which the Manager may be subject when managing the Fund. The Manager is required under the Instrument to identify potential conflicts of interest inherent in its management of the Fund, develop written policies and procedures guiding its management of those conflicts and request input from the IRC on those written policies and procedures, hereinafter referred to as the Conflict of Interest Matters manual.

When a conflict matter arises, the Manager must refer its proposed course of action in respect of such conflict to the IRC for its review. While certain matters require the IRC's prior approval, in most cases the IRC will provide a decision to the Manager as to whether, in the opinion of the IRC, the Manager's proposed action provides a fair and reasonable result for the Fund. For recurring conflict of interest matters, the IRC can provide the Manager with Standing Instructions ("SIs") that enable the Manager to proceed with certain matters without having to refer them to the IRC each time for approval, providing the Manager deals with the conflicts in accordance with the SIs.

The IRC is empowered to represent the best interest of the Funds in any matter where the Manager has referred a conflict of interest matter to it. In those cases, the IRC has sought to ensure that the Manager's proposed course of action represents a fair and reasonable result for the Fund.

The IRC has engaged Independent Review Inc. to assist it in its duties in accordance with the provisions of the Instrument and the IRC's written charter, to provide certain administrative and record keeping functions, and to act as the IRC's independent secretariat.

## **Composition of the IRC**

The current members of the IRC, and their principal occupations, are as follows:

| <b>Name and Municipality of Residence</b> | <b>Principal Occupation</b>  | <b>Term of Office</b>   |
|---|--|---|
| Geoff Salmon (Chair), Barrie, Ontario     | Managing Director, Independent Review Inc.   | Appointed September 25, 2019 to September 24, 2022  |
| Ken Thomson, Toronto, Ontario             | President, Universal Financial Corp., an Investment Holding Company                          | Appointed September 25, 2019 to September 24, 2021  |
| JJ Woolverton, Toronto, Ontario           | Consulting to pension plans/investment funds on fulfilling their fiduciary responsibilities. | Appointed September 25, 2019 to September 24, 2020<br>Term: Three years from September 25, 2020 |

JJ Woolverton was re-appointed for a further period of three years on September 24, 2020 with effect from September 25, 2020.

## **Compensation and Indemnification**

### **Review of Compensation**

At least annually, the IRC reviews its compensation considering the following:

- the nature and extent of the workload of each member of the IRC, including the commitment of time and energy expected from each member;
- the number of meetings required by the IRC including special meetings to consider conflict issues brought to the committee;
- industry best practices, including industry averages and surveys on IRC compensation; and,
- the complexity of the conflict issues brought to the IRC.

The IRC reviewed comparable compensation benchmarks and has determined not to make any changes in the Members' compensation at this time.

### **Members' Fees**

In aggregate, the IRC members were paid \$20,000 plus applicable taxes, during the Reporting Period.

### **Indemnities Granted**

The Funds and the Manager have provided each IRC Member with a contractual indemnity in keeping with NI 81-107. No payments were paid to the IRC Members pursuant to this indemnity by the Funds or the Manager during the Reporting Period.

### **Disclosure of IRC Members' Holdings**

As of December 31, 2020, the IRC Members did not beneficially own, directly or indirectly:

- any units of any of the Manager's Funds;
- any interests in the Manager; or,
- any interests in a company or person that provides services to the Manager or the Fund.

## **Decisions and Approvals**

The IRC did not provide any decisions or approvals during the Reporting Period.

## **Standing Instruction Approved**

The IRC has approved two SIs, which constitute a written approval or decision from the IRC that permits the Manager to proceed with the specific action(s) set out in an SI on an ongoing basis, without having to refer the conflict of interest matter or its proposed action to the IRC, provided that the Manager complies with the terms and conditions of the SI.

The SIs required the Manager to comply with its related policy and procedures and to report periodically to the IRC.

### **Standing Instruction No. 1: Omnibus**

This SI deals with several conflicts of interest matters including:

1. Fees and Expenses
2. Trade Allocations
3. Portfolio Pricing Issues
4. Pricing Errors and other Errors
5. Broker Selection
6. Showing Favoritism
7. Outsourcing to Third-party Services
8. Personal Trading
9. Client Complaints
10. Capacity Issues

### **Standing Instruction No. 2: Inter-fund Trades** *(Adopted September 24, 2020)*

## **Manager's Report on its Standing Instructions**

In accordance with the Instrument, the Manager provided a written report to the IRC describing its reliance on the SIs during the Reporting Period. The Manager relied on SI No. 1 during the Reporting Period. It did not rely on SI No 2 during the Reporting Period.

## **Funds Served by the IRC**

Algonquin Fixed Income 2.0 Fund  
Algonquin Debt Strategies Fund L.P.

This report is available on Manager's website at <https://www.algonquincap.com/> or you may request a copy, at no cost to you, by contacting the Manager toll free at 1 833-306-8404 or by emailing the Funds at [info@algonquincap.com](mailto:info@algonquincap.com). This document and other information about the Funds are available on [www.sedar.com](http://www.sedar.com).

Yours truly,

*"Geoff Salmon"*

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Geoff Salmon  
Chair of the IRC



**Schedule of all the Independent Review Committees that the IRC Members Sit on**

**Geoff Salmon served as a member of the Independent Review Committees for the following funds during 2020:**

Investment Funds that are reporting issuers managed by Accelerate Financial Technologies Inc.  
Investment Funds that are reporting issuers managed by Algonquin Capital Corp.  
Investment Funds that are reporting issuers managed by EHP Funds Inc.  
Investment funds that are reporting issuers managed by Federated Investors Canada ULC.  
Investment funds that are reporting issuers managed by Genus Capital Management Inc.  
Investment funds that are reporting issuers managed by Hamilton Capital Partners Ltd.  
Investment funds that are reporting issuers managed by Integra Capital Limited;  
Investment Funds that are reporting issuers managed by Lorica Investment Counsel Inc.  
*Ceased to be a member effective September 30, 2020.*  
Investment Funds that are reporting issuers managed by McElvaine Investment Management Ltd.  
Investment funds that are reporting issuers managed by Next Edge Capital Corp.;

**Ken Thomson served as a member of the Independent Review Committees for the following funds during:**

Investment Funds that are reporting issuers managed by Algonquin Capital Corp.  
Investment funds that are reporting issuers managed by Educators Financial Group Inc.  
Investment funds that are reporting issuers, managed by Hazelview Securities Inc.

**JJ Woolverton served as a member of the Independent Review Committees for the following funds during 2020:**

Investment Funds that are reporting issuers managed by Algonquin Capital Corp.